Application form for IT equipment request

1. IDENTIFICATION
Organisation name: Number of people who will use the IT equipment: Number of staff in the organisation:
Equipment requested: *Please note that all computers will be donated with no operating system installed and that they will be cleaned of all data and software due to confidentiality and security issues.*
Website address:
Legal status: *Please submit evidence (legal document: for example, statutes) that you are a not-for-profit organisation and that you are registered in an EU Member State.*
Postal address of the organisation: Street name and number: Postal code: Town/City: Country:
Person in charge of the request: Full name: Title and function within the organisation:
Contacts: Telephone number: Email address:
2. USE OF IT EQUIPMENT
Please provide a short description of the organisation and of the use to be given to the IT equipment (if necessary, please attach this description separately)

Signature (*only ink signature is valid*)   Date

*Please send this form duly signed and filled in, along with the legal evidence
by email to:* **institute@eib.org**